



INTERNAL ADVERT
IKHALA TVET COLLEGE INVITES APPLICATIONS FOR UNEMPLOYED
PEOPLE FOR COVID 19 PROJECT.

POST 1 : COVID 19 AGENTS X 54
STIPENT : R 3 500.00 PER MONTH
DURATION : 3 MONTHS
CENTRE : 4 X ADMIN CENTRE, 10 X QUEENSTOWN CAMPUS, 10 X QUEEN
NONESI CAMPUS, 10 X ALIWAL NORTH CAMPUS,
10 X STERKSPRUIT CAMPUS AND 10 X EZIBELENI CAMPUS.

MINIMUM REQUIREMENTS: Grade 12 or equivalent NQF level 4 qualification.

COMPETENCIES: Good communication skills – both verbal and written, have good interpersonal skills, work independently and as a team member. Ability to work under pressure.

DUTIES: Daily screening of College officials, Students and College visitors. Ensure that all classes, staff rooms, offices, kitchens, bathrooms and passages are disinfected and neat. Monitoring compliance e.g Social Distancing, daily attendance registers and Sanitization. Perform all duties that related to COVID 19.

POST 2 : COVID 19 CLEANER x 28
STIPENT : R3 500 PER MONTH
CENTRE : 4 X ADMIN CENTRE, 4 X QUEENSTOWN CAMPUS, 4 X QUEEN
NONESI CAMPUS, 6 X ALIWAL NORTH CAMPUS, AND 4 X
STERKSPRUIT CAMPUS, 4 X EZIBELENI CAMPUS AND 2 X SOOT.

MINIMUM REQUIREMENTS: Applicants must be in a possession of an ABET Certificate or Grade 10. Minimum of 1-year experience in cleaning.

COMPETENCIES: Ability to read and write. Basic literacy and numeracy skills. The ability to do physical tasks, operate heavy duty cleaning and household equipment.

DUTIES: Maintaining of a high level of hygiene in and around the workplace with the cleaning of the College premises assigned to, which may include either or both inner and outer parameters, performing tasks of a routine nature, such as dusting Polish furniture and floors Vacuum carpets and mopping of tile floors, Empty dustbins around offices/Classrooms. Perform maintenance tasks in and around the assigned premises, Clean bathrooms and kitchens.

Applications must be sent to the following address:

POSTAL ADDRESS: Human Resources Department; Ikhala TVET College; Private Bag X7110; QUEENSTOWN; 5320.

HAND DELIVERY ADDRESS: Ikhala TVET College; Admin Centre; Human Resources Department; Zone D; Gwadana Drive; EZIBELENI; 5326.

OR

Email address: recruitment@ikhala.edu.za

For enquiries: B. Xakeka or V. Pony 047 873 8855

CLOSING DATE: 02 November 2020 @ 16H00

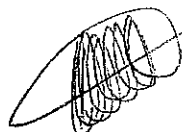
TO APPLY: Applications must be submitted on a completed and signed Z83 form, detailed CV, certified copy of Identity Document and certified copies of all academic qualifications and academic records. Persons in possession of foreign qualifications **MUST** submit an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in the application not being considered.

Faxed and late applications will not be accepted. Applicants who have not been informed about the outcome of their applications within two weeks after the closing date may regard their application as being unsuccessful.

Ikhala TVET College is an equal opportunity employer and reserves the right not to appoint. People with disabilities and coloured females are encouraged to apply.

IKHALA TVET COLLEGE
HUMAN RESOURCES SECTION
P/BAG X7110, QUEENSTOWN - 5320
TEL: 047 873 8823 FAX: 047 873 8824

SIGN:  DATE: 26/10/2020

 26/10/2020